

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

904 051 4675 xxx TRANSPORTATION, DEPARTMENT OF
ASSISTANT CALTRANS ADMINISTRATOR

FINAL FILING DATE:

LOCATION: Various **Release Date:** 9/15/00
SALARY RANGE: \$2,507.00 - \$3,957.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Walter Garcia- 510-286-6089
SPECIAL REQS: 111 Grand Avenue/PO Box 23660, Oakland, 94623
CURRENT CALTRANS EMPLOYEE ONLY

Continuous

Under close supervision, perform less responsible & complex professional level tech &/or analytical admin support work. Position provide strong general support in planning, programming & monitoring transp projects, capital outlay analysis, Federal aid coordination, resource mgmt, labor compliance, claims, contract preparation, business services, safety & health prog evaluation. Candidates should possess strong written & verbal skills & have ability to provide completed staff work. Interviews will not be scheduled unless candidate submit a completed State Application form. Positions exist in various Dist offices. Rank & File

904 051 4675 XX1 TRANSPORTATION, DEPARTMENT OF
ASSISTANT CALTRANS ADMINISTRATOR

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 4/10/02
SALARY RANGE: \$2,507.00 - \$3,957.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Walter Garcia- 510-286-6089
SPECIAL REQS: 111 Grand Avenue, Oakland, CA 94612

Continuous

PLEASE BE ADVISED THAT THERE ARE VARIOUS POSITIONS AVAILABLE THROUGHTOUT THE DISTRICT 4 OFFICE AND ALL POSITIONS ARE LOCATED IN OAKLAND, CA. RANK & FILE

900 170 1479 XXX TRANSPORTATION, DEPARTMENT OF
ASSISTANT INFORMATION SYSTEMS ANALYST

FINAL FILING DATE:

LOCATION: Department of Transportation **Release Date:** 3/21/03
SALARY RANGE: \$2,764.00 - \$4,155.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Steve Franklin- (916) 654-1869
SPECIAL REQS: 1120 N Street - MS 20, Sacramento, CA 95814
Caltrans Employees Only

Until Filled

Position pending Personnel approval. The Office of Computer Operations has a opening for an Assistant ISA to help with telecommunications equipment procurement, maintenance, and inventory. General knowledge of Microsoft Access 97 will be helpful in maintaining inventory databases, as well as a working knowledge of Windows 2000 Professional. A broad knowledge of Office 97 and Lotus Notes desirable. Must possess strong communication, analysis, and people skills. Applications will be screened and interviews may be conducted. All methods of appointment, including Training and Development Assignments, will be considered.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

904 103 1479 xxx TRANSPORTATION, DEPARTMENT OF
ASSISTANT INFORMATION SYSTEMS ANALYST

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 3/12/03
SALARY RANGE: \$2,764.00 - \$3,048.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Eileen Aragon- 510-622-5452/Calnet 8-561-5452
111 Grand Avenue Rm 14-209, Oakland, CA 94612
SPECIAL REQS: Valid CA Driver's License

Until Filled

Will provide technical assistance to Construction staff by being the main focal point of the Help Desk in IS support. Develops problem solutions using info technology methods; assists and guides in resolving technical hardware and program applications problems of average difficulty; maintains implemented systems, databases, programs; assist with procurement for all field office personnel in the Division; assist with preparation of written instructional material and/or user manuals for the Computer Training Team. Applications will be screened/interviews may be conducted. Caltrans employees only.

900 082 5284 XXX TRANSPORTATION, DEPARTMENT OF
ASSOCIATE BUDGET ANALYST

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 6/6/02
SALARY RANGE: \$3,915.00 - \$4,761.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Delores Rogers- 916)654-6607 Calnet 8-464-6607
1120 N Street / MS 24, Sacramento, CA 95814
SPECIAL REQS: STD 678 Required.

Continuous

Seeking a Budget Analyst with strong analytical skills who enjoys an informal but fast-paced envrnmt, requiring the flexibility to handle several projects at one time. This position provides the incumbent with the opportunity to be involved in all aspects of the State budget process, offering a variety of experiences. Job duties include advising Program & Mgmt staff on a wide range of financial matters, developing expenditure forecasts & fund analyses, analyzing & costing out BCPs, developing the annual budget, promoting Transp Programs to DOF, CTC, & LAO, & preparing fiscal analyses & recommendations for Mgmt decisions. Will consider Asst/SSA level applicants. Various vacancies. Rank & File.

913 088 4678 001 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE CALTRANS ADMINISTRATOR

FINAL FILING DATE:

LOCATION: CIVIL RIGHTS - TITLE VI **Release Date:** 3/20/03
SALARY RANGE: \$3,915.00 - \$4,759.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: RICHEL ESPENSOZA-NOSS- 916-324-1012 OR
1823 14TH STREET, MS 47, SACRAMENTO, 95814
SPECIAL REQS: CALTRANS EMPLOYEES ONLY

04/04/2003

Under the direction of an SSM II, incumbent is responsible for coordinating Title VI Program activities including providing technical assistance on Title VI matters; conducting Title VI reviews of impacted departmental programs to ensure non-discrimination in all departmental policies and practices. Acts as a departmental resource to provide training and guidance to programs, and districts to ensure compliance. Please include reference # 88-3-029 on your application.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

702 019 4678 002 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE CALTRANS ADMINISTRATOR

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/7/03
SALARY RANGE: \$3,915.00 - \$4,759.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Michele Newmarch- (916) 227-6052
1727 30th Street MS 67, Sacramento 95816
SPECIAL REQS: Current CT employees only

Continuous

Serves as journey level contract analyst/writer. Independently analyze problems related to the processing of contracts. Recommend solutions, prepare solicitation documents, communicate with vendors and all levels of employees/mgt, understand, apply complex laws/regulations. Strong analytical skills, ability to speak and write effectively are required. Applications from current Asst. Caltrans Administrators will be considered. Current Caltrans employees only. Prior contract experience not required. Subject to budget/freeze approvals. T&D's considered. Applications will be screened, interviews may be conducted.

702 019 4678 001 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE CALTRANS ADMINISTRATOR

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 12/9/02
SALARY RANGE: \$3,915.00 - \$4,759.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Carol Rogers- (916) 227- 6082
1727 - 30th Street MS 56, Sacramento 95816
SPECIAL REQS: Current CT Employees Only

Continuous

Analyzes information in Contract Administration and Tracking System (CATS), works w/staff, managers to ensure the integrity of data. Designs mgmt. reports using data in CATS. Prepares ad hoc and mandated reports. Performs admin activities for the CATS database, including basic system maintenance and training of users. Acts as lead over the Records Management function. Provides back-up support on PC-based systems and programs. Mainframe and PC database experience highly desirable. Pending Personnel Approval. Applications may be screened, Interviews may be conducted. All hiring methods including T&D's will be considered.

931 400 4678 xxx TRANSPORTATION, DEPARTMENT OF
ASSOCIATE CALTRANS ADMINISTRATOR

FINAL FILING DATE:

LOCATION: Stockton **Release Date:** 3/7/03
SALARY RANGE: \$3,915.00 - \$4,759.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Robin Wong- 559-243-8546
5156 N Blackstone Avenue, Fresno CA 93710
SPECIAL REQS:

Continuous

Under the immediate supervision of the Branch Chief of Planning & Management and Assistant Region Division Chief Right of Way, independently performs administrative duties required to monitor, coordinate and manage all budgetary programs for capitol and support funds in Right of Way. Acts as the District Capitol Coordinator, Regional Production Coordinator and District Project Coordinator. All hiring methods will be considered for Caltrans employees only. Applications will be screened and interviews may be conducted. Duty Statement available. (Assistant CT Administrator will be considered.)
Rank and File.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

904 103 4678 PER TRANSPORTATION, DEPARTMENT OF
ASSOCIATE CALTRANS ADMINISTRATOR

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 3/21/03
SALARY RANGE: \$3,915.00 - \$4,759.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Eileen Aragon- 510-622-5452/Calnet 5-561-5452
111 Grand Avenue, Rm 14-209, Oakland, CA 94612
SPECIAL REQS: Valid CA Driver's license

Until Filled

OPEN TO CURRENT CALTRANS EMPLOYEES ONLY. Under an SSML, acts as District Personnel Liaison w/ HQ. Maintains/updates personnel files for Division. Duties: monitoring PY expenditures, updating/maintaining org charts & initiating PARF packages; responds to requests from employees re: personnel policies, procedures & actions; monitor program & make recommendations on existing procedures. Desirable: excellent written & oral communication skills, knowledge of various software appl. for presenting reportins, maintaining databases, etc. All hiring methods, including T&Ds, will be considered. Applications to be screened/interviews may be considered.

900 075 4678 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE CALTRANS ADMINISTRATOR

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/19/03
SALARY RANGE: \$3,915.00 - \$4,759.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Marlene Blake- 916-654-6077
PO Box 942874, Sacramento, Ca 94274-0001
SPECIAL REQS: Caltrans employees only

Until Filled

Under the direction of the Chief of the Division of Aeronautics, the Assoc Caltrans Administrator is staff specialist responsible for organizing & executing administrative functional activities for Rail & Aero Div. Incumbent will identify appropriate trning classes, schedule employees for classes & ensure trning vendors are paid timely. Act as lead for records retention, forms mgmt. Perform duties related to Divisions' training, personnel, space planning & safety. Act as Total Quality Coordinator & perform contract Administration. All hiring methods, incl. Will consider Asst. CTA. T&D assign. will be considered for Caltrans employees. PENDING PERSONNEL APPROVAL

911 170 4711 VAR TRANSPORTATION, DEPARTMENT OF
ASSOCIATE ENVIRONMENTAL PLANNER

FINAL FILING DATE:

LOCATION: San Diego **Release Date:** 5/13/02
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Tanda Pena, Rm 172, MS-26- (619)688-3619
P. O. Box 85406, San Diego, CA 92186-5406
SPECIAL REQS:

Continuous

District 11 is accepting applications for Associate Environmental Planner. These vacancies will be filled by lateral transfer or transfer-change-in-class from within Caltrans, or by SROA candidates or surplus employees only. All applicants will be screened for breadth & depth of experience. Only the most qualified applicants will be interviewed based on screening criteria. Applications are being accepted on a continuous basis. Please mail your applications to Tanda Pena. For questions on the positions, call Tanda.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

903 801 4711 XXX TRANSPORTATION, DEPARTMENT OF
ASSOCIATE ENVIRONMENTAL PLANNER

FINAL FILING DATE:

LOCATION: Marysville **Release Date:** 2/27/03
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Cindy Saya- (530) 741-4040 8-457-4040
P.O. Box 911, Marysville, CA 95901

Continuous

SPECIAL REQS:

Under supervision of Chief, Office of Environmental Management, incumbent is responsible for overseeing timely completion of activities & products essential to environmental approval phase. Works cooperatively with the project development teams & others to enable District to deliver transportation projects. Makes recommendations to District management & project development teams to ensure compliance with CEQA & NEPA & other state & federal laws. All hiring methods, including T&D assignments will be considered for CT employees. Submit State application. Applications will be screened & interviews may be conducted. Rank & File

904 173 4711 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE ENVIRONMENTAL PLANNER

FINAL FILING DATE:

LOCATION: SFOBB Construction Office, Burma **Release Date:** 3/19/03
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Rosemary Slabaugh- 510-622-5108
345 Burma Road, Oakland 94607

Until Filled

SPECIAL REQS:

The Associate Environmental Planner works at the construction site of the new East Span of the San Francisco Oakland Bay Bridge to facilitate the approval, monitoring and coordination of all permits for all contracts required for construction of the new bridge. Duties include time sensitive coordination with permitting agencies of required contractor submittals, serving as a liaison between monitoring teams and the Resident Engineer, and ensuring compliance with all environmental commitments and permit conditions for construction of the project.

904 135 4634 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE ENVIRONMENTAL PLANNER (ARCHEOLOGY)

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 3/19/03
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Elizabeth McKee- 510-622-5458
111 Grand Avenue, Oakland 94612

04/08/2003

SPECIAL REQS: Pending Personnel Approval

Under general direction of a Senior Environmental Planner, employee will be responsible for conducting archaeological field reviews & surveys to assess impacts from Caltrans' projects in District 4. Employee will prepare archaeological survey reports, historic property survey reports, requests for determination of eligibility & effect, and conduct required mitigation projects. Other job responsibilities involve coordination with Native American groups & other organizations with an interest in the effects of Transportation Projects on cultural resources. Submit State application; will be screened.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

903 801 4634 XXX TRANSPORTATION, DEPARTMENT OF
ASSOCIATE ENVIRONMENTAL PLANNER (ARCHEOLOGY)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 2/27/03
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Cindy Saya- (530) 741-4040 8-498-4040
P.O. Box 911, Marysville, CA 95901

Continuous

SPECIAL REQS:

Under the supervision of a Senior Environmental Planner, the incumbent will prepare, review and interpret various reports and data to determine relationships and effects of proposed transportation projects on existing socio-ecological systems. Submit State application. Applications will be screened; interviews may be conducted. All hiring methods, including T&D assignments will be considered for CT employees. Rank & File

903 801 4634 XX1 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE ENVIRONMENTAL PLANNER (ARCHEOLOGY)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 2/27/03
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Cindy Saya- (530) 741-4040 8-498-4040
P.O. Box 911, Marysville, CA 95901

Continuous

SPECIAL REQS:

Under direction of a Senior Environmental Planner the employee will be responsible for preparing, reviewing, and interpreting various documents to determine the relationships and effects of proposed transportation projects on existing socio-ecological systems. Work includes performing archaeological field reviews and surveys and coordinating with various institutions and societies on project development plans. Submit State applications. Applications will be screened; interviews may be conducted. All hiring methods, including T&D assignments will be considered for CT employees. Rank & File

903 801 4680 XXX TRANSPORTATION, DEPARTMENT OF
ASSOCIATE ENVIRONMENTAL PLANNER (NATURAL SCIENCES)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/20/03
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Cindy Saya- (530) 741-4040 8-457-4040
P.O. Box 911, Marysville 95901

Continuous

SPECIAL REQS: Caltrans Employees Only

Under direction of Senior Environmental Planner, the incumbent assesses the impacts of transportation projects on biological resources & makes recommendations for appropriate environmental approvals & permits in compliance with CEQA & NEPA acts as well as other state & federal laws. Submit State application. Applications will be screened; interviews may be conducted. Only current Caltrans employees need apply. All hiring methods, including T&D assignments will be considered for CT employees. Please write code 170 on your application. Rank & File

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

913 075 1470 021 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE INFORMATION SYSTEMS ANALYST (SPECIALIST)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 12/4/02
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Cindy Sammons- (916) 227-8061
1801 30th Street, Sacramento, 95816

Until Filled

SPECIAL REQS:

Are you an ENERGETIC IT PERSON? Do you enjoy new challenges? The Office of Information Technology Services has an opening for an Assistant/Associate ISA to help in the support of Novell servers, desktops (PC), applications, and Novell LAN operations in the Division of Engineering Services at FMPI. Experience with Netware 5 in addition to Win95 and WinNT, and Win2000 workstation desktop support experience is necessary. Knowledge of Office 97 and Lotus Notes desirable. Analyst must possess strong communication and people skills. Applications will be screened. Interviews may be held. Assistant ISA's will be considered.

913 500 1470 xxx TRANSPORTATION, DEPARTMENT OF
ASSOCIATE INFORMATION SYSTEMS ANALYST (SPECIALIST)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/14/03
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Lynn Matsumoto- (916) 653-3753
1120 N St, Rm. 2133, MS 28, Sacramento, CA 95814

Until Filled

SPECIAL REQS:

Incumbent will be responsible for the production & non-production system change management & website support liaison lead for Construction. Coordinate the development & maintenance of business requirements & business flow diagrams. Ability to use Microsoft Word, Excel, & Powerpoint. Experience in using Oracle Query Tools like Discoverer & Oracle Reports, as well as draw business flow diagrams with Visio. Must have experience in preparing reports, basic business process flow diagrams, spreadsheets, & charts. Rank & file. Due to the state hiring freeze, limited to Caltrans employees.

702 008 5142 001 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE PERSONNEL ANALYST

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/17/03
SALARY RANGE: \$3,915.00 - \$4,759.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Francesca Negri- (916) 227-7505 8-498-7505
1727 30th Street, Sacramento 95816

Until Filled

SPECIAL REQS:

Caltrans Employees Only

This APA position in the Office of Health and Safety is the Department's designated Reasonable Accommodation Coordinator (RAC). RAC consults with all levels of staff providing guidance & direction regarding the reasonable accommodation process (RA). RAC is responsible for develop. & maint. Department's RA process. RAC will provide training to Depart. employees & sups on Americans with Disabilities Act (ADA), Fair Employment & Housing Act (FEHA), & RA. Knowledge regarding ADA & FEHA a must. Specific knowledge related to reasonable accommodation preferred. Submit State application. Apps. will be screened; interviews may be conducted. Confidential

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

900 170 1579 043 TRANSPORTATION, DEPARTMENT OF
ASSOCIATE PROGRAMMER ANALYST (SPECIALIST)

FINAL FILING DATE:

LOCATION: Department of Transportation **Release Date:** 2/28/03
SALARY RANGE: \$4,110.00 - \$4,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Kris Poe- (916) 440-0583
1500 5th Street, Sacramento, CA 95814
SPECIAL REQS: Caltrans Employees Only

Until Filled

Vacancy is in the Project Delivery Production Unit. The Associate Programmer Analyst will be responsible for maintaining existing applications utilizing MVS, VS, COBOL, CICS and their migration to web-enabled, Oracle client-server applications. The successful applicant will have experience with client-server applications and with writing system documentation. Candidates must possess excellent analytical skills and be able to work both independently and in a team environment. All methods of appointment, including Training and Development Assignment, will be considered for eligible Caltrans employees.

702 023 6215 001 TRANSPORTATION, DEPARTMENT OF
BUILDING MAINTENANCE WORKER

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/12/03
SALARY RANGE: \$2,835.00 - \$3,112.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Rick Bippus- (916) 654-5626
1120 N Street, Sacramento, 95814
SPECIAL REQS: Pending Approval

Until Filled

This is an exciting Building Maintenance Worker (BMW) opportunity. BMW's are needed to assist more skilled tradespersons in performing bldg. maint & repair in the Headquarters Area. Buildings include offices, shops, labs, & warehouses. This is a position for an individual who enjoys challenging work, cooperative work relationships & a positive work environment. Candidates must work well with others, be interested in learning new skills, & be committed to customer satisfaction. Current CT eligible employees only, applications will be screened. All methods of appointment, including Training & Development assignments, will be considered.

907 740 6286 xx4 TRANSPORTATION, DEPARTMENT OF
CALTRANS EQUIPMENT OPERATOR II

FINAL FILING DATE:

LOCATION: Los Angeles **Release Date:** 3/24/03
SALARY RANGE: \$3,043.00 - \$3,330.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Edward Bulgatz- 213-620-3316
7300 E. Bandini Blvd, Commerce, CA 90040
SPECIAL REQS: Valid Class A w/N & H endorse

04/07/2003

District 7-Spl Crews-West Sign Crew-R&F: Under supervisor of a CT Mtce Spvr, ops equip req an unrestricted Class A CA Commercial Driver's license with a minimum N & H endorsements. Will work individually or w/a crew perf tasks related to sign mtce work. May work for other Spvrs &/or units as operational needs req. In absence of the CMS a Ct Mtce Ldwkr or other qual person may be in charge. May conduct some training. May be resp for spl assignments such as install & maintaining traffic signs of such size & complexity as to req use of spl mobile equip. If appropriately qual may op specified Ct equip. May rec training from other members of the crew, reg, dist, HQ. CT list eligibles considered.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

907 740 6286 XX3 TRANSPORTATION, DEPARTMENT OF
CALTRANS EQUIPMENT OPERATOR II

FINAL FILING DATE:

LOCATION: Commerce **Release Date:** 3/24/03
SALARY RANGE: \$3,043.00 - \$3,330.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Jorge Perez- 213-620-5007
7300 E. Bandini Blvd, Commerce, CA 90040
SPECIAL REQS: Valid Class A w/N endorsement

04/07/2003

District 7 - Spl Crews- Raised Marker Crew #1-R&F: Under supervision of a Ct Mtce Spvr, ops equip identified as Category 1 & 2 used by assigned unit. Works individually or w/a crew perf tasks related to hwy mtce work. When not operating the specified equip, accomplish tasks normally performed by unit which may include, traffic control, litter pick up, op a 2-ton cargo or a 4 cu yd vehicle. Drive marker truck to rpr or repl raised markers. Responsible for assisting w/night moving lane closures. Out of town work in Ventura, Lancaster or on the Grapevine will be req up to 8 wks per yr. Work wk is normally 4/10 Monday - Thursday nights. CT list eligibles considered. 2 positions.

907 740 6286 xx1 TRANSPORTATION, DEPARTMENT OF
CALTRANS EQUIPMENT OPERATOR II

FINAL FILING DATE:

LOCATION: North Hollywood **Release Date:** 3/24/03
SALARY RANGE: \$3,043.00 - \$3,330.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: John Valencia- 213-620-6179
11210 Moorpark, North Hollywood, CA 91602
SPECIAL REQS: Valid Class A w/N & H endorse

04/07/2003

District 7-Spl Crews-N Bridge Crew-R&F: Under supervision of a CT Br Spvr, will op Category 1 & 2 equip used by crew requiring a Class A CA Commercial Driver's License w/N & H endorsements. Works individually or with a crew performing tasks related to br mtce work. May be assigned as a dedicated operator on speciality equip. In absence of CT Br Spvr a CT Mtce Ldwkr or other qual person may be in charge. May work for other Spvrs &/or work units as required by operational needs. May receive training from other employees of the crew, region, district, or HQ. List eligibles within Caltrans will be considered.

907 740 6286 xx2 TRANSPORTATION, DEPARTMENT OF
CALTRANS EQUIPMENT OPERATOR II

FINAL FILING DATE:

LOCATION: Commerce **Release Date:** 3/24/03
SALARY RANGE: \$3,043.00 - \$3,330.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Rick Cabrera- 213-620-3318
7300 E. Bandini Blvd., Commerce, CA 90040
SPECIAL REQS: Valid Class A w/N & H endorse

04/07/2003

District 7 - Spl Crews - East Sign Crew R&F: Under supervisor of a CT Mtce Spvr, ops equip requiring an unrestricted Calss A CA Commercial Driver's License with a minimum of N & H endorsements. Works with a crew or individually perf tasks related to sign mtce work. May work for other Spvrs &/or work units as operational needs req. In absence of CMS a Ct Mtce Ldwkr or other qual person may be in charge. May conduct training. Responsible for spl assign such as install/maintaining traffic signs of such size/complexity as to req use of spl mobile equip. If qualified, may op specified CT equip. May rec training from other employees of the crew, reg, dist or HQ. CT list elig considered.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

901 664 6287 xxx TRANSPORTATION, DEPARTMENT OF
CALTRANS HIGHWAY MAINTENANCE WORKER

FINAL FILING DATE:

LOCATION: Dist. 1 Garberville **Release Date:** 3/7/03
SALARY RANGE: \$2,557.00 - \$2,776.00 **TIME BASE:** Full Time **Tenure:** Limited Term
CONTACT: Marlene Thomsen- (707) 445-6477 8-538-6477
P.O. Box 3777, Eureka, CA 95502-3777
SPECIAL REQS: Class C Driver's License

Until Filled

Under the direction of the Caltrans Maint. Supv. or employee acting for them, performs various tasks associated with the maintenance of state highways, including operating and servicing equipment, roadside maintenance, litter pick-up, traffic control, including flagging and other related duties. May be required to work rotating or irregular shifts, including weekends, nights and overtime. Perform heavy manual labor. Will consider lateral transfer or transfer change-in-class. Caltrans Employees only. If interested, please send an application to Marlene Thomsen at the above address.

932 027 6828 xxx TRANSPORTATION, DEPARTMENT OF
CALTRANS HIGHWAY MECHANIC SUPERVISOR

FINAL FILING DATE:

LOCATION: North Hollywood **Release Date:** 3/20/03
SALARY RANGE: \$3,833.00 - \$4,406.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Alex Cajina- (213)620-3315, 8-640-3315
5421 Vineland Avenue, North Hollywood, CA 91601
SPECIAL REQS:

04/04/2003

With the Division of Equipment, Shop 7, located in North Hollywood, incumbent supervises the work of a group of skilled mechanics and helpers in the repair and maintenance of automotive, highway maintenance and construction equipment. Must have civil service or employment list eligibility. All hiring methods, including Training & Development Assignments, will be considered for Caltrans employees. Applications will be screened; interviews may be conducted. If interested, submit state application (STD 678) to the above address. Due to freeze restrictions, only Caltrans employees can be considered. Supervisory

910 670 6301 xxx TRANSPORTATION, DEPARTMENT OF
CALTRANS MAINTENANCE SUPERVISOR

FINAL FILING DATE:

LOCATION: Patterson **Release Date:** 3/20/03
SALARY RANGE: \$3,186.00 - \$3,833.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Blanche Espinoza- 209-942-6020 CALNET
P O Box 2048, Stockton CA 95201
SPECIAL REQS:

04/04/2003

Incumbent works with a maintenance crew engaged in highway maintenance activities. The incumbent will be in charge of equipment for Caltrans Maintenance Worker, Caltrans Equipment Operator I, and Caltrans Equipment Operator II, Caltrans Highway Maintenance Leadworker. Employee is required to maintain a Class "C" driver's license. A Class "A" driver's license with an "N" endorsement is desirable. Applications will be screened and Interviews may be scheduled for Caltrans employees only. Supervisory.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

902 644 6301 xxx TRANSPORTATION, DEPARTMENT OF
CALTRANS MAINTENANCE SUPERVISOR

FINAL FILING DATE:

LOCATION: Platina **Release Date:** 3/21/03
SALARY RANGE: \$3,186.00 - \$3,833.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Milt Apple- (530) 623-3895
P O Box 2070, Weaverville, CA 96093-2070
SPECIAL REQS: Current CT Employees Only

04/04/2003

Directly supervises field maintenance crew in all highway maintenance activities. Responsible for scheduling work for crew, provide on the job training, and conduct safety meetings. Prepare and aid Superintendent with preparation of yearly workload plans. Make inspections and assist in solving encroachment permit problems. Determine equipment, personnel and type of material needed for regular maintenance functions. Maintenance facility is in a remote area - State housing is available. Official State Application Required.

904 696 6301 TRANSPORTATION, DEPARTMENT OF
CALTRANS MAINTENANCE SUPERVISOR

FINAL FILING DATE:

LOCATION: Hercules **Release Date:** 3/19/03
SALARY RANGE: \$3,186.00 - \$3,833.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Manuel Miranda- 925-926-6123
2616 N Main St, Walnut Creek 94596
SPECIAL REQS:

05/18/2003

Under the direction of an Area Superintendent, the incumbent coordinates and oversees the work of employees Assigned to CC MPRO Program. Overseas 7 day a week program with 9/80 schedule. Works in conjunction With Contra Costa County Sheriff Work Alternative Program and a crew out of San Quentin Officer. Overseas assignments, inputs employee time. Prepares and maintains records of time sheets, purchase requests, and storm water BMP's. Keep attendance records for CC Sheriff and follows their policies and procedures and San Quentin protocol. Works 9/80 schedule with Sunday and Mondays off and every other Saturday off and other Saturday 8 hours.

702 035 1412 007 TRANSPORTATION, DEPARTMENT OF
DIGITAL PRINT OPERATOR II

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/21/03
SALARY RANGE: \$2,551.00 - \$3,101.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: David Jake- 916-654-3615, calnet 8-464-3615
1120 N Street, Sacramento, 95814
SPECIAL REQS: Pending Approval

Until Filled

Under the direction of a Printing Trades Supervisor I, the Digital print Operator II, will operate high speed and/or digital printing equipment which are networked to allow manipulation of images with capabilities to insert pages, tabs, tape bind and stitch. Operate bindery equipment. Effective communication skills and positive customer service attitude is required. Applicants will be screened & the most qualified will be contacted. Appointment is subject to the provisions of the State Hiring Freeze & pending Personnel/Budget approval. Open to eligible Caltrans employees only. All methods of appointment, including Training & Development assignments, will be considered.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

913 610 3710 008 TRANSPORTATION, DEPARTMENT OF
DISPATCHER-CLERK, CALTRANS

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/10/03
SALARY RANGE: \$2,466.00 - \$2,997.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Barbara Frith- 916/651-9188 (8-461-9188)
1120 N Street MS 31, Sacramento 95814
SPECIAL REQS: Drug Test REF56106107

04/09/2003

Incumbent is responsible for receiving highway conditions & disseminating info to the public, internal & external customers. The ability to type 40 words per minute is required to operate office machines & computer software, & to effectively utilize written & oral communication skills is essential. Must be able to speak English in a clear, concise, & understandable manner. Will be required to work rotating shifts & hours (including mandated overtime) & irregular workweeks (including weekends & holidays). All hiring methods including T&Ds will be considered for permanent Caltrans employees. Apps will be screened; interviews may be conducted. Rank & File.

913 610 3710 901 TRANSPORTATION, DEPARTMENT OF
DISPATCHER-CLERK, CALTRANS

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/10/03
SALARY RANGE: \$2,466.00 - \$2,997.00 **TIME BASE:** Intermittent **Tenure:** Permanent
CONTACT: Barbara Frith- 916/654-6547 (8-461-6547)
1120 N Street MS 31, Sacramento 95814
SPECIAL REQS: Drug Test REF5603072

04/09/2003

Incumbent is responsible for receiving highway conditions & disseminating info to the public, internal & external customers. The ability to type 40 words per minute is required to operate office machines & computer software, & to effectively utilize written & oral communication skills is essential. Must be able to speak English in a clear, concise, & understandable manner. Will be required to work rotating shifts & hours (including mandated overtime) & irregular workweeks (including weekends & holidays). All hiring methods including T&Ds will be considered for permanent Caltrans employees. Apps will be screened; interviews may be conducted. Rank & File.

902 001 1247 xxx TRANSPORTATION, DEPARTMENT OF
EXECUTIVE SECRETARY I

FINAL FILING DATE:

LOCATION: Redding **Release Date:** 2/25/03
SALARY RANGE: \$2,688.00 - \$3,268.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Barbara Titus- (530)225-3010/Calnet 442-3010
P.O. Box 496073, Redding, CA 96049-6073
SPECIAL REQS: Caltrans Employees Only

Until Filled

Working under the direct supervision of the District Director, the Exec. Secretary will prepare complex and sensitive correspondence for the District Director and the District Division Chiefs; will relieve the District Director of routine administrative tasks and office details. Foresight and awareness of issues and action occurring with the District are essential. Must have the ability to type 45 wpm, desirable ability to take dictation at 110 wpm. Position designated confidential. Limited to Departmental employees only. Official State application require; apps subject to screening and hiring freeze restriction.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

702 015 9535 001 TRANSPORTATION, DEPARTMENT OF
LABOR RELATIONS SPECIALIST

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/13/03
SALARY RANGE: \$4,520.00 - \$5,453.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Geri Quintana- (916) 227-6485
P.O. Box 942874, Sacramento 94272-0001
SPECIAL REQS: Current CT employees only

Continuous

Incumbent responsible for administrating Labor Relations program in various Headquarters Divisions. Incumbent represents Caltrans at the Collective Bargaining Table with the DPA and CSEA. Will consider hiring at the Labor Relations Analyst level. Pending Personnel approval. Will consider T&D and Transfer Change in Class. Open to Current CT employees only. Applications will be screened, interviews may be conducted. Pending Personnel approval.

913 318 3380 xxx TRANSPORTATION, DEPARTMENT OF
LEAD STRUCTURAL STEEL INSPECTOR (NONDESTRUCTIVE TESTING)

FINAL FILING DATE:

LOCATION: METS, Sacramento **Release Date:** 3/11/03
SALARY RANGE: \$4,657.00 - \$5,660.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Phil Stolarski- 916 227-7254
5900 Folsom Blvd., Sacramento 95819
SPECIAL REQS: ASNT Level III Cert-RT or UT

04/03/2003

Responsible for NDT operations; interprets & evaluates test results. Must have valid & current ASNT Level III cert in radiography (RT) or ultrasonic (UT) [desire RT and UT] testing issued in accordance with ASNT Recommended Practice SNT-TC-1A latest edition. Must have current CWI cert issued in accordance with AWS QC-1 document.

702 032 1506 001 TRANSPORTATION, DEPARTMENT OF
MATERIALS AND STORES SPECIALIST

FINAL FILING DATE:

LOCATION: Sacramento Warehouse **Release Date:** 3/19/03
SALARY RANGE: \$2,560.00 - \$3,044.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Jim Ralston- (916) 324-1208
1900 Royal Oaks, Sacramento 95815
SPECIAL REQS:

Until Filled

The Specialist acts as an assistant to the Manager or Supervisors in the daily operations of the warehouse. Serve as a lead and back-up assistant to the Warehouse Manager and Supervisors in their absence. The specialist will be expected to assist in the coordination of the following procedures: Receiving, Special Signs, Shipping and Purchasing, Publications, Order filling, Inventory and Property Reutilization, and Space Management. Current Caltrans employees only. Applications will be screened, interviews may be conducted. All hiring methods including T&D's will be considered. Pending Personnel approval. Two vacancies exist.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

701 001 1441 xxx TRANSPORTATION, DEPARTMENT OF
OFFICE ASSISTANT (GENERAL)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 12/20/02
SALARY RANGE: \$1,846.00 - \$2,465.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Sue Morandi Kukrall- (916) 654-2630
1120 N St MS 57, Sacramento 95814

Continuous

SPECIAL REQS:

The Legal Division is seeking an Office Assistant to act as the receptionist for a division of approximately 100 staff. Other duties may include helping with mail, Xerox, filing and other miscellaneous office duties. This position is open only to current Caltrans employees. Applications will be screened, Interviews may be conducted. Pending Personnel Approval.

900 081 1441 Gen TRANSPORTATION, DEPARTMENT OF
OFFICE ASSISTANT (GENERAL)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 6/20/02
SALARY RANGE: \$1,846.00 - \$2,465.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: MarSue Klepic- 916)227-9279
PO Box 168043, Sacramento, CA 95816

Continuous

SPECIAL REQS:

Under the gen supervision of an Office Svcs Supervisor II the employee provides mail support for the Division of Acctg's five offices & the overnight mail for the twelve Dist offices. Demonstrate a high degree of initiative & be able to work independently. Must have leadership skills & be very reliable to make sure the overnight mail gets processed & sent out. Distribute & organize TRAMS accounting & mgmt reports. Maintain, check in & file microfiche. File & pull Claim Schedules, release & return claim schedules in Fox Pro. Answer the public line & perform general support duties. Due to freeze, CT (TCIC or Lateral), SROA/Surplus employees only. Rank & File

900 081 1138 Gen TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (GENERAL)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 9/5/02
SALARY RANGE: \$2,348.00 - \$2,855.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: MarSue Klepic- 916-227-9279
P.O. Box 168043 MS 33, Sacramento, Ca 95816

Continuous

SPECIAL REQS: Department of Transportation E

Under the general supervision of a Staff Service Manager II in the Office of Employee and Administrative Services the Office Technician is responsible performing general clerical support functions for the offices within the Division of Accounting. Scheduling and maintaining calendars, schedules interviews, meetings, conference rooms; makes travel arrangements; develops and maintains confidential and functional files. Distribute and sort the TRAMS Accounting reports, and Microfiche. The Office Technician will be acting as the Telecommunications Coordinator for the Division of Accounting. Due to freeze, CT or SROA/Surplus candidates only. Rank and File.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

702 008 1138 XXX TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (GENERAL)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 2/24/03
SALARY RANGE: \$2,348.00 - \$2,855.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Susan Fisher- (916) 227-7423 8-498-7423
1727 30th Street, Sacramento, CA 95816
SPECIAL REQS: Caltrans Employees Only

Continuous

Join the Personnel Team! Are you looking for an exciting opportunity or a career change into the world of Personnel? Are you an enthusiastic individual with great customer service skills? The Division of Human Resources (DHR) is looking for an individual who is self-motivated & highly energetic who would like to work in a busy & challenging environment. Under direction of a SSM I, incumbent serves as the receptionist for DHR. Receives, screens & directs incoming calls. Greets visitors & staff, responding to a variety of personnel inquiries. Escorts guests to appointments, interviews, examinations or meetings. Serves as liaison for emp. verification. Rank & File

913 088 1139 004 TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: SACRAMENTO - CIVIL RIGHTS - **Release Date:** 3/19/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: RICHEL ESPENOZA-NOSS- 916-324-1012 OR
1823 14TH STREET, SACRAMENTO, 95814
SPECIAL REQS: CALTRANS' EMPLOYEES ONLY

04/04/2003

Under direct supervision of EEO Prog. Manager, the incumbent performs general support duties & relieves EEO Managers and Discrimination Compliant Investigation Unit staff of a variety of general clerical, administrative & compliant processing investigative functions. Produces & mails a variety of EEO investigation correspondence, sets up case files, assigns case numbers, directs complainant's through the intake process, screens & process EEO office visitors, handles & properly refers telephone calls from employees, vendors, contractors & the general public seeking information on filing discrimination complaints. Pls include reference #88-3-031 on app.

913 281 1139 001 TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/5/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Mickey Horn- (916) 227-0171
1801 30 th Street, Sacramento, Ca 95816
SPECIAL REQS:

05/04/2003

We are looking for an energetic, motivated individual to act as secretary to the Deputy Chief of the Division of Engineering Services, Engineering Technology. The incumbent must be able to assemble and review outgoing reports and correspondence for proper format, content and grammatical construction; sort and prioritize incoming mail; set-up and maintain an effective filing system; schedule meetings and maintain appointment calendar; handle travel reservations; and back-up the executive secretary for the Division of Engineering Services. Secretary will also be considered. Please include three references with application.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

702 008 1139 XXX TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/3/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Ellen Murrill- (916) 227-7780
1727 30th Street, Sacramento, CA 95816
SPECIAL REQS: Typing Certification - 40 WPM

Continuous

Division of Human Resources is looking for an individual who is self-motivated & highly energetic who would like to work in a busy & challenging environment with a variety of tasks. Responsible for preparation of purchase documents, monitoring supply orders, monitoring expenditures, create expenditure reports as needed. Desirable qualifications: Good organizational skills, ability to work under pressure, ability to handle sensitive issues with tact & diplomacy, computer skills. Submit State application. Apps will be screened; interviews may be conducted. All hiring methods, including T&D assignment will be considered for CT employees. Rank & File

702 015 1139 001 TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: Sacramento-Labor Relations, Drug **Release Date:** 3/21/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Beverly Taylor- (916) 227-2386
P.O Box 942874 MS 51, Sacramento 94274-0001
SPECIAL REQS: typing certificate- 40wpm

Continuous

Incumbent works in a fast-paced and multi-task work environment. Receives/processes drug and alcohol testing documents; independently researches/verifies record discrepancies; enters drug-testing records into database. Assists management/staff with research, report preparation and other activities. Excellent human relations/organization skills highly desirable. Must practice superior customer service/exercise tact and good judgement in dealing with employees, contractors and members of the public. Some secondary education is desirable. Pleasant work environment/free parking available. Current CT employees only. Applications will be screened, interviews may be conducted. T&D's considered.

701 001 1139 001 TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: Sacramento Legal Office **Release Date:** 3/21/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Cheryl Henry- (916) 654-2630
1120 N Street, room 1400, Sacramento 95814
SPECIAL REQS: Typing certificate 40 wpm

Continuous

Incumbent will provide clerical support for expert witness function by processing contracts and invoices. Must be detail oriented, pleasant, and able to handle a high volume of paperwork. Must be able to speak clearly and professionally and interact effectively with attorneys, medical doctors, engineers, scientists and other expert witnesses. SROA and Surplus candidates are encouraged to apply. The Caltrans Legal Division is a litigation office and has good working conditions, the latest equipment and friendly fellow employees. 9/80 schedule is available. Applications will be screened, interviews may be conducted. Pending Personnel approval.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

904 1139 XXX TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 12/19/02
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Walter Garcia- 510-622-8858
111 Grand Ave., 15th Floor , Oakland, 94623-0660
SPECIAL REQS: Typing Certificate 40 WPM

Continuous

Positions are available throughout the district. Under supervision, provide admin & clerical support with a high degree of initiative, independence & originality. Gather & evaluate a variety of detailed data. Prepare the more routine responses & reports. Prioritize & distribute correspondence. Screen calls from staff, government and elected officials, business community, & the public. Must possess: strong written & oral skills with knowledge of vocabulary, grammar & spelling; excellent typing/computer skills; 40 wpm minimum & valid typing cert required. Interview will not be scheduled unless a typing certificate is provided with application/resume. Rank & File - Current

702 019 1139 001 TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 12/9/02
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Michele Newmarch- (916) 227-6052
1727 30th Street MS 67, Sacramento 95816
SPECIAL REQS: Current CT only

Continuous

Positions Available now in the Division of Procurement and Contracts (DPAC) for Office Tech/Office Assistants. Exciting and varied duties. If you value customer service, if you have multi-tasking skills and want a career change/opportunity CALL 227-6000 for duty statement(s) and/or send an application to DPAC MS 67 Attention: Michele Newmarch. Open until filed. Caltrans employees ONLY including PI employees. All hiring methods including T&D's will be considered. Will consider OT(G) and OA(G)for recruitment purposes.

900 085 1139 xxx TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/12/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Part Time **Tenure:** Permanent
CONTACT: Susan Morones- (916) 654-4106 or 8-464-4106
1120 N Street MS#49, Sacramento CA 95814
SPECIAL REQS: SROA/Current CT Employees only

Until Filled

Looking for enthusiastic individual with great customer service skills in the Director's Office. Types, proofreads and edits complex reports, charts & general correspondence. Reviews and routes incoming correspondence & documents. Incumbent must have the ability to operate various office machines, follow oral and written direction, communicate effectively, have good customer service skills, establish and maintain cooperative working relationships with the general public and office staff. SROA/Surplus and current Caltrans employees only. Pending approvals.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

931 400 1139 xxx TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: Stockton **Release Date:** 1/6/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Robin Wong- 559-243-8546 CALNET 8-425-8546
5156 N Blackstone Avenue, Fresno CA 93710

Until Filled

SPECIAL REQS:

Under the general supervision of the Chief, Right of Way Utilities Branch and Senior Right of Way Agent, Central Region HQ Reviewer, incumbent will be responsible for a variety of duties in the Utilities/Appraisals Branch. Incumbent must be able to organize and prioritize work. Applications will be screened and interviews may be conducted. Duty Statement available upon request. Only Caltrans employees need apply. Rank and File.

929 400 1139 xxx TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: SAN LUIS OBISPO **Release Date:** 1/6/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Robin Wong- 559-243-8546 CALNET 8-425-8546
5156 N Blackstone Avenue, Fresno CA 93710

Until Filled

SPECIAL REQS:

Under the immediate supervision of the Senior Word Processing Technician, this position is responsible for the varied clerical work originated in the following function: Appraisals, Acquisitions, Planning and Management, Relocation Assistance, Utility Relocation and Property Management. CALTRANS employees need only to apply. Duty Statement is available upon request. Applications will be screened and interviews may be conducted. Rank and File.

913 317 1139 xxx TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: METS, Sacramento **Release Date:** 3/17/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Tom Pyle- 916 227-7281
5900 Folsom Blvd. , Sacramento, 95819

Until Filled

SPECIAL REQS: Caltrans employees only

Under the supervision of the Chief, functions as secretary for the Offices of Rigid Pavement Materials and Structural Concrete and Flexible Pavement Materials. Using a personal computer, prepares reports, memos & general correspondence in conformance with accepted Caltrans formats. Reproduces & distributes documents. Maintains the office files. Acts as timekeeper & prepares monthly expenditure reports. Picks up/distributes mail, takes telephone messages. Orders & maintains supplies. Makes travel arrangements for staff. Apps will be screened; interviews may be conducted. Pending personnel/budget approval. All hiring methods including T & D will be considered.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

902 100 1139 xxx TRANSPORTATION, DEPARTMENT OF
OFFICE TECHNICIAN (TYPING)

FINAL FILING DATE:

LOCATION: Redding **Release Date:** 3/25/03
SALARY RANGE: \$2,390.00 - \$2,905.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Wendy Lonnberg- (530) 225-3416
1657 Riverside Drive MS#92, Redding, CA 96001
SPECIAL REQS: SROA/Surplus/Caltrans Employee

Until Filled

Under the direction of the Office Chief of Program/Project Management Support, incumbent is responsible for scheduling meetings, maintaining office equipment, answering telephones, handling correspondence, filing and mail distribution, purchasing and other related administrative support tasks for the Division of Program/Project Management. Knowledge of Microsoft Word, Excel, Lotus Notes desirable. State application required. Must be a current Caltrans Employee, Surplus or SROA. Applicants subject to screening.

702 008 1305 XXX TRANSPORTATION, DEPARTMENT OF
PERSONNEL SERVICES SUPERVISOR I

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/17/03
SALARY RANGE: \$2,980.00 - \$3,624.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Ellen Murrill- (916) 227-7780 8-498-7780
1727 30th Street, Sacramento 95816
SPECIAL REQS: Caltrans Employees Only

Continuous

Responsible for staff engaged in variety of payroll services & transactions work. Plans, organizes, directs & evaluates work processes to promote effective performance; estab. & maintain coop. working relationships with internal & external customers; develop logical & creative solutions to various issues; monitor overall timeliness & effectiveness of trans. activities; develops skills of the Personnel Specialist staff; ensures that staff receives necessary guidance to perform their jobs appropriately, establish career goals, & are aware of new policies & procedures. Submit State app. Apps will be screened; interviews may be conducted. Rank & File

702 008 1303 XXX TRANSPORTATION, DEPARTMENT OF
PERSONNEL SPECIALIST

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 10/9/02
SALARY RANGE: \$2,315.00 - \$3,619.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Ellen Murrill- (916)227-7780 8-498-7780
1727 30th Street / MS 47, Sacramento, CA 95816
SPECIAL REQS: CT Employees Only

Continuous

In a proactive team environment, performs transactions related activities including: document preparation for appointments/separations/miscellaneous changes; processes various payroll documents, payroll adjustment notices, overtime, garnishments, special pay, shift differential, etc.; reconciles attendance; prepares exceptions to payroll; releases warrants; prepares benefits documents including Health/Dental/FlexElect; monitors various dates that affect employees' pay/status. Submit State application. Applications will be screened; interviews may be conducted. Applications to remain on file for a 6-month period. CT Employees only. Rank & File

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

702 008 1304 XXX TRANSPORTATION, DEPARTMENT OF
PERSONNEL SUPERVISOR II

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/17/03
SALARY RANGE: \$3,582.00 - \$4,353.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Ellen Murrill- (916) 227-7780 8-498-7780
1727 30th Street, Sacramento 95816
SPECIAL REQS: Caltrans Employees Only

Until Filled

Provides leadership to staff engaged in a variety of payroll services & personnel transactions. Directly supervises Personnel Supervisors I & indirectly supervises Personnel Specialists. Delegates, assigns, & coordinates work activities. Ensures that all subordinate staff are committed to providing quality customer service at all times & to the goal to thoroughly meet customer's needs. Analyzes & independently resolves a variety of complex technical personnel & payroll problems. Assists management with complex personnel & payroll transaction issues. Submit State application. Applications will be screened; interviews may be conducted. Rank & File

900 075 3188 TRANSPORTATION, DEPARTMENT OF
RAIL TRANSPORTATION ASSOCIATE

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/7/03
SALARY RANGE: \$4,204.00 - \$5,110.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Marlene Blake- 916-654-6077
1120 N St., Rm 3400, Sacramento, Ca 95814
SPECIAL REQS: Caltrans employees only

Continuous

Under the direction of a Rail Transportation Manager I, the Rail Transportation Associate acts as a statewide technical program expert & project manager for rebuilding & modifying State owned passenger rail vehicles & facilities. Develop and implement rail equipment risk mitigation projects & monitor contractor's manufacturing practices as they relate to State owned railroad equipment. Some travel & overtime required. All hiring methods, including T&D assignments will be considered for Caltrans employees only.

900 075 3188 TRANSPORTATION, DEPARTMENT OF
RAIL TRANSPORTATION ASSOCIATE

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/7/03
SALARY RANGE: \$4,204.00 - \$5,110.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Marlene Blake- 916-654-6077
1120 N Street, Rm. 3400, Sacramento, Ca 95814
SPECIAL REQS: Caltrans employees only

Until Filled

Under the direction of a Rail Transportation Manager I, the Rail Transportation Associate is responsible for overseeing & implementation of rail crossing projects & monitoring project progress for the Division of Rail. Act as Project Manager for contracts, prepares funding applications & allocation requests. Administer crossing projects & monitor construction practices as they relate to State financed projects. Some travel & overtime required. All hiring methods, including T&D assignments will be considered for Caltrans employees. PENDING PERSONNEL APPROVAL

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

913 240 3961 009 TRANSPORTATION, DEPARTMENT OF
SENIOR ARCHITECT

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/19/03
SALARY RANGE: \$5,087.00 - \$6,181.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Laura Haggard- 916 227-8596
P.O. Box 168041, Sacramento, 95816-8041
SPECIAL REQS: CA. registered Architect/CT EE

04/04/2003

Coordinate technical issues for structure design portion of project development activities. Provide architectural design/code consult for Project Initiation Documents. Advance Planning Study requests, develop work agreements. Develop feasible planning options in graphical format. Responsible for Arch Design Liaison activities. Liaison w/HQ for program standard development/updates. Develop contract docs & Building Design Standards. Must have extensive experience in arch. design/ working drawings/specs; DSD/DSCpractices/policies/procedures; & exc. communication/writing skills. May travel 40%. Apps will be screened/ interviews may be conducted. Pending personnel/budget approval.

913 125 3185 xxx TRANSPORTATION, DEPARTMENT OF
SENIOR BRIDGE ENGINEER

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 2/21/03
SALARY RANGE: \$5,087.00 - \$6,181.00 **TIME BASE:** Full Time **Tenure:** Limited Term
CONTACT: John Stayton- 916 227-8595
P. O. Box 168041 , Sacramento 95816-8041
SPECIAL REQS: Caltrans' employees only

Until Filled

Prepares cost estimates for complex projects. Develops/maintains computer programs determining contract working days structure work, square footage factors & costs of structure work during adv planning study stage. Assesses need, develops strategy & implements results of special projects. Reviews bid openings. Adv. knowledge of the prin. of preparing cost estimates for bridge construction; methods, procedures, materials, tool & equipment used in structure construction; computer programs/systems used to produce cost est; PS&E process: construction stages & sequences & statistics. Apps will be screened; interviews may be conducted. Pending personnel/budget approval. Will consider T&D's.

913 075 1340 001 TRANSPORTATION, DEPARTMENT OF
SENIOR INFORMATION SYSTEMS ANALYST (SUPERVISOR)

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 1/27/03
SALARY RANGE: \$4,958.00 - \$6,026.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Anna Ching- (916) 227-8061
1801 30 th Street - MS9-5/21, Sacramento
SPECIAL REQS:

Until Filled

Under the general direction of an Office Chief (DPM II), the incumbent's primary responsibility is to supervise the PC/LAN Support Branch. Adhere to all Departmental/Office policies, procedures, standards and management objectives. Provide on-going guidance, feedback and direction to the PC development and solutions, data base administration and quality assurance. The functions entail all steps in the business process reengineering methodology, system development life cycle and management analysis technique. Applications will be screened & interviews may be conducted.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

900 080 3161 009 TRANSPORTATION, DEPARTMENT OF
SENIOR TRANSPORTATION ENGINEER, CALTRANS

FINAL FILING DATE:

LOCATION: Department of Transportation **Release Date:** 3/24/03
SALARY RANGE: \$5,087.00 - \$6,181.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Renu Deo - 916-653-3057
1120 N Street MS82, Sacramento, 95834

04/11/2003

SPECIAL REQS:

Under the direction of the Chief of the Office of State Transportation Improvement Program (STIP), the incumbent has charge of engineering analysis work in assigned areas. Areas of responsibility involves the programming and tracking of funding commitments for projects in the STIP for specific geographic regions. Additional responsibilities may include project coordination for right of way, retrofit soundwall, interregional rail, transportation enhancements activities, toll bridge, aeronautics and Proposition 116 projects. This position requires the ability to meet short deadlines on a regular basis and to work with all levels of staff in Caltrans headquarters, districts, federal and regional agencies.

904 104 3161 BEN TRANSPORTATION, DEPARTMENT OF
SENIOR TRANSPORTATION ENGINEER, CALTRANS

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 3/10/03
SALARY RANGE: \$5,087.00 - \$6,181.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Terri Sorrell- 510-286-6105
PO Box 23660, Oakland, CA 94623-0660

Until Filled

SPECIAL REQS:

CA Reg as a Civil Engineer

Incumbent serves as one of two Bencicia/Martinez Bridge Project Engineers, supervises engineering staff, maintains close communication & liaison btw proj. team members, consultant; Div. of Structures, Central Design, District & HQ functional units to expedite the planning & design process through environmental & design studies to completion of PS&E. Maintains involvement throughout project's various processes. Supplements & interprets written instructions to project team. Provides liaison w/ Dist. & HQ on matters re: to basic design features, design details, & resolves issues/conflicts as they arise. Apps. to be screen/interviews may be conducted. CT employees only.

913 500 3161 XXX TRANSPORTATION, DEPARTMENT OF
SENIOR TRANSPORTATION ENGINEER, CALTRANS

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 3/5/03
SALARY RANGE: \$5,087.00 - \$6,181.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Lynn Matsumoto- (916) 653-3753
1120 N St., Rm 2133, M.S. 28, Sacramento, CA 95814

Until Filled

SPECIAL REQS:

HQ, Div. of Construction is seeking an individual with extensive experience & knowledge in construction contract administration. Incumbent will be responsible for improving contract administration by recommending policy improvements, developing & improving specifications, revising the processes in the Construction Manual, & facilitating training. Superior writing & verbal skills are a must, & some knowledge of construction law is desirable. Pending personnel approval. Due to the State hiring freeze, limited to Caltrans employees only.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

904 121 4724 TRANSPORTATION, DEPARTMENT OF
SENIOR TRANSPORTATION PLANNER

FINAL FILING DATE:

LOCATION: D4 Oakland **Release Date:** 3/24/03
SALARY RANGE: \$4,963.00 - \$5,987.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Loida O Tejam- 510-286-6174
111 Grand Avenue, 14th floor, Oakland 94612

04/11/2003

SPECIAL REQS:

The incumbent will serve as the District Branch Chief for Goods Movement. S/he will serve as a policy & technical expert in the development of goods movement strategies & projects by all modes and liaison for the District on regional issues relating to airport&seaport issues. Participate in&provide goods movement expertise to District PDT's Knowledge of trans planning process, methods,policies,rules®ulations; the requirement of TEA 21, SB45and related legislation;the Department's mission,vision and goals. Ability to persuasively communicate verbally &effectively in writing demonstrating a high level of professionalism.

900 170 1581 999 TRANSPORTATION, DEPARTMENT OF
STAFF PROGRAMMER ANALYST (SPECIALIST)

FINAL FILING DATE:

LOCATION: Department of Transportation **Release Date:** 3/20/03
SALARY RANGE: \$4,507.00 - \$5,480.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Michael Desrys- (916) 440-0598
P.O. Box 942874, Sacramento, CA 95814-0001

Until Filled

SPECIAL REQS:

Caltrans Employees Only

The Staff Programmer Analyst will function as a technical lead in the development and support of the Application Development and Maintenance methodologies (AD&M). The AD&M will be deployed using a tool suite called All Fusion Process Management. Must have experience in project management, application development and tool deployment. Must be able to work in a team environment, be able to estimate work, maintain schedules and react quickly to problems. Good oral and written communication skills required. Applications will be screened and interviews may be conducted. Will consider downgrading position to Associate Programmer Analyst for recruitment of qualified applicant.

906 001 4800 xxx TRANSPORTATION, DEPARTMENT OF
STAFF SERVICES MANAGER I

FINAL FILING DATE:

LOCATION: Fresno **Release Date:** 3/20/03
SALARY RANGE: \$4,520.00 - \$5,453.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Diane Nunes- (559)488-4026Calnet8-422-4026
1352 W. Olive Ave, Fresno, 93778

04/04/2003

SPECIAL REQS:

Caltrans Employees Only

Under the direction of the Chief/Office of Business Management, the Tort Litigation, Claims & Safety Manager is responsible for development of policy, procedures, and training for claims & safety office staff. Incumbent will work closely with Sacramento Legal Division in Tort Litigation matters. Administer and direct the investigation of potential claims. Manages and supervises the District Safety Office responsible for development & administration of District policy and operational parameters to direct the District Safety Program for the prevention of injuries and vehicle accidents, Workers' Comp Program, Return to Work Program & District Employee Assistance Program. Subject to budgetary approval.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

702 008 4800 006 TRANSPORTATION, DEPARTMENT OF
STAFF SERVICES MANAGER I

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 2/11/03
SALARY RANGE: \$4,520.00 - \$5,453.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Patty Wait- (916) 227-7416 8-498-7416
1727 30th Street, Sacramento, CA 95816

Continuous

SPECIAL REQS:

Provide guidance to District mgmt. on classification, org., Personnel Ops policies & appoint. issues. Direct activities of Dist. Personnel & Trans. Liaisons in Districts 1, 2, 3, & 4. Review & serve adverse actions. Participate in Dist. Skelly Hearings. Prepare & present Depart. response to employee appeal of adverse actions at SPB Hearings. Prepare written responses to discovery requests & issue subpoenas as a matter of record. May be required to prepare legal briefs. Submit State application. Applications will be screened; interviews may be conducted. All hiring methods, including Training & Development will be considered for CT employees. Supervisory

702 013 4800 xxx TRANSPORTATION, DEPARTMENT OF
STAFF SERVICES MANAGER I

FINAL FILING DATE:

LOCATION: Sacramento **Release Date:** 2/25/03
SALARY RANGE: \$4,520.00 - \$5,453.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Rona Chin - (916)227-9754
P.O. Box 168040, MS 53, Sacramento 95816

Until Filled

SPECIAL REQS:

Current CT employees only

Training seeks experienced prjct mgr: enthusiastic, team player, strongly cust. orientd to dvlp & implmt Dept.'s biennial internal (employee) & external (public) assessments. Research employee & transportation issues & assessment techniques; contracting, mng & direct consultant teams; facilitate Survey committees; present findings in writing & verbally to Exec Mgt & others; write reports, exec talking points & policy papers re: assessment findings; research, analyze, facilitate spec prjcts; dvlp major trg policies. Apps will be screened. Interviews may be conducted. All hiring methods including T&D will be considered.

904 101 3135 TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION ENGINEER (CIVIL)

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 3/7/03
SALARY RANGE: \$3,273.00 - \$3,788.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Jennie Wong- 510-286-577
PO Box 23660, Oakland, CA 94623-0660

Continuous

SPECIAL REQS:

Caltrans employees only

Opportunities for lateral transfer to the following programs may be available: Program Management, Project Management, Toll BATA, Construction (Highways/Toll), Environmental Engineering, Water Quality Program, Advance Planning, Local Assistance, Highway Design, Toll Bridge Design, Engineering Services (Materials/Hydraulics), Highway Operations, Traffic Systems, Traffic Management, Traffic, Permits, Maintenance Services and Maintenance & Toll Bridge Engineering. Applicants should submit their application along with a cover memo identifying the Office(s) in which they are interested. NOTE: Employees who have not yet completed the mandatory rotational training

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

930 501 3135 xxx TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION ENGINEER (CIVIL)

FINAL FILING DATE:

LOCATION: District 9 (Central Region) **Release Date:** 11/13/02
SALARY RANGE: \$3,273.00 - \$5,632.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Annette Parks- (559) 243-8662
5156 N. Blackstone Ave., Fresno, CA 93705
SPECIAL REQS: SROA & CT Employees Only

Continuous

Makes engineering inspections; ensures compliance with plans and specifications; monitors contractor's work and progress; measures and records pay quantities. Performs laboratory field tests of construction materials including Quality Control/Quality Assurance (QC/QA) coordination. Prepares monthly progress estimates; prepares contract change orders making necessary calculations to justify money or time in contract change orders; maintains contract records; prepares daily reports. Performs drafting and engineering necessary in making revisions to contract plans. Applications will be screened and interviews may be held. Subject to budgetary approval. Rank & File.

906 501 3135 xxx TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION ENGINEER (CIVIL)

FINAL FILING DATE:

LOCATION: Fresno District 6 **Release Date:** 3/11/03
SALARY RANGE: \$3,273.00 - \$5,118.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Annette Parks- (559) 243-8662
5156 N. Blackstone Ave, Fresno, 93705
SPECIAL REQS: Caltrans Employees Only

Continuous

Makes engineering inspections; ensures compliance with plans and specifications; monitors contractor's work and progress; measures and records pay quantities. Performs laboratory field tests of construction materials including Quality Control/Quality Assurance coordination. Prepares monthly progress estimates; prepares contract change orders making necessary calculations to justify money or time in contract change orders; maintains contract records; prepares daily reports. Performs drafting and engineering necessary in making revisions to contract plans. Applications will be screened and interviews may be conducted. Subject to budgetary approval. Rank & File.

904 103 3135 XX1 TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION ENGINEER (CIVIL)

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 11/9/00
SALARY RANGE: \$3,273.00 - \$3,788.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Cynthia Stratton- (510) 286-5766
PO Box 23660, Oakland, 94623
SPECIAL REQS:

Continuous

Promotional, Transfer Change-In-Class, Reinstatement, and New Hire Appointments to the following programs may be available; Highways Const, Highways Design, Engineering Services (Hydraulics/Materials), Maintenance Services, Maintenance & Toll Bridge Engineering, Highway Operations, Traffic, Traffic Systems, Environmental Engineering, Transportation Planning A, Local Assistance, Permits, Program Management, Toll Program Construction, Toll Program Design, and Toll Program Functional Support.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

904 103 3135 XXX TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION ENGINEER (CIVIL)

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 11/9/00
SALARY RANGE: \$3,273.00 - \$5,632.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Marian Faustino- (510) 286-4740
PO Box 23660 , Oakland, 94623

Continuous

SPECIAL REQS:

Lateral transfers to the following programs may be available: Highways Const, Highways Design, Engineering Services (Hydraulics/Materials), Maintenance Services, Mtce & Toll Bridge Eng. Hwy Operations, Traffic, Traffic Systems, Environmental Eng, Trans Plng A, Local Assistance, Permits, Program Mgmt, Toll Program Const, Toll Program Design, & Toll Program Functional Support. Applicants should submit their application along with a cover memo identifying the offices in which they are interested. Note: employees who have not yet completed the mandatory rotational training program may not apply.

909 101 3135 001 TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION ENGINEER (CIVIL)

FINAL FILING DATE:

LOCATION: Bishop **Release Date:** 3/18/03
SALARY RANGE: \$3,273.00 - \$5,632.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Marsha Milovich- (760) 872-0791
500 South Main Street, Bishop, CA 93514

Until Filled

SPECIAL REQS:

License required

As Chief, Office of Advance Planning, oversees the preparation of Project Initiation Documents, including preliminary investigations, and other engineering and planning documents as needed. Work will require the candidate to collect and analyze field data, analyze socio-economic, land use, traffic conditions and transportation system, and prepare technical reports that reflect current and future conditions, issues, recommendations, strategies, policies, and priorities. Vacancy subject to current hiring freeze guidelines. All hiring methods, including Training & Development Assignments will be considered for Caltrans employees. All applications will be screened; interviews may be conducted.

929 501 3175 xxx TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION ENGINEERING TECHNICIAN

FINAL FILING DATE:

LOCATION: District 5 (Central Region) **Release Date:** 11/14/02
SALARY RANGE: \$2,444.00 - \$4,241.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Annette Parks- 559-243-8668
5156 N Blackstone Avenue, Fresno CA 93710

Continuous

SPECIAL REQS:

Transport objects up to 40lbs

Performs technical field and office duties. Reviews documents and checks contracts for completion. Prefer candidate with a complete knowledge of contract administration paperwork and documentation. Must be able to communicate effectively. Must be able to prepare reports and correspondence. Must be able to use/understand computers. Prefer candidate with knowledge of the Construction Manual. Requires the ability to perform calculations (Geometry & Algebra desirable) Ability to analyze and interpret management policies and/or directives. Applications will be screened and interviews may be conducted. Only SROA/Surplus and Caltrans employees need apply. Rank and File.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

931 501 3175 xxx TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION ENGINEERING TECHNICIAN

FINAL FILING DATE:

LOCATION: District 10 (Central Region) **Release Date:** 11/14/02
SALARY RANGE: \$2,444.00 - \$4,241.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Annette Parks- 559-243-8662

Continuous

SPECIAL REQS: 5156 N Blackstone Avenue, Fresno CA 93710
Transport objects up to 40lbs

Performs technical field and office duties. Reviews documents and checks contracts for completion. Prefer candidate with a complete knowledge of contract administration paperwork and documentation. Must be able to communicate effectively. Must be able to prepare reports and correspondence. Must be able to use/understand computers. Prefer candidate with knowledge of the Construction Manual. Requires the ability to perform calculations (Geometry & Algebra desirable). Ability to analyze and interpret management policies and/or directives. Applications will be screened and interviews may be held. Only SROA/Surplus and Caltrans employees need apply. Rank and File.

904 403 3029 XXX TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION SURVEYOR (CALTRANS)

FINAL FILING DATE:

LOCATION: Various **Release Date:** 11/14/02
SALARY RANGE: \$3,192.00 - \$3,878.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Dorothy Hill-Turner- 510)622-5451

Continuous

SPECIAL REQS: 111 Grand Avenue / MS 11-E, Oakland, CA 94612

Under general supervision, incumbent may perform the following: property title analysis, boundary determination, appraisal/acquisition mapping, deed writing, relinquishment mapping, R/W records & monument mapping, office calculations for design & construction surveys and/or field survey crew membership; i.e., party chief, instrument person, note keeper, chain person, etc. May act as lead worker for other staff involved in R/W engineering and/or field surveying work. Lateral transfers & transfer-change-in-class may be considered. App may be screened. Screening criteria requires candidates to hold a valid LSIT, EIT, CA LS license or 4 year surveying degree. Rank & File

904 403 3029 XXX TRANSPORTATION, DEPARTMENT OF
TRANSPORTATION SURVEYOR (CALTRANS)

FINAL FILING DATE:

LOCATION: Oakland **Release Date:** 12/27/02
SALARY RANGE: \$3,192.00 - \$3,878.00 **TIME BASE:** Full Time **Tenure:** Permanent
CONTACT: Dorothy Turner- 916)622-5451 Calnet8-542-5451

Continuous

SPECIAL REQS: 111 Grand Avenue, Oakland, CA 94612

Under general supervision, incumbent may perform the following: property title analysis, boundary determination, appraisal/acquisition mapping, deed writing, relinquishment mapping, R/W records & monument mapping, office calculations for design and construction surveys, and/or field survey crew membership; i.e., party chief, instrument person, note keeper, chain person, etc. May act as lead worker for other staff involved in R/W engineering and/or field surveying work. Lateral transfers & transfers-change-in-class may be considered. Applications may be screened. Screening criteria requires candidates to hold a valid LSIT, EIT, CA LS license or 4 year surveying degree.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

VACANCY LISTING - ORDER BY TITLE

Print Date: 4/2/03

Postings Between 01/01/2000 and 04/01/2003

903 659 9381 003 TRANSPORTATION, DEPARTMENT OF
TREE MAINTENANCE WORKER, CALTRANS

FINAL FILING DATE:

LOCATION: Sacramento

Release Date: 3/24/03

04/08/2003

SALARY RANGE: \$2,776.00 - \$3,186.00 **TIME BASE:** Full Time **Tenure:** Permanent

CONTACT: Cliff Bollong- 916/859-7800

1040 S. River Road, West Sacramento 95691

SPECIAL REQS: Able to climb trees

Under the direction of a CT Tree Maintenance Supv and/or Tree leadworker; help to maintain the trees; remove dead limbs; help to fell trees that are a hazard to the motoring public; have knowledge of tools & saws needed to perform the job; assist the spray crew. Rank & File. Applications will be screened; interviews may be conducted. All hiring methods will be considered for CT employees